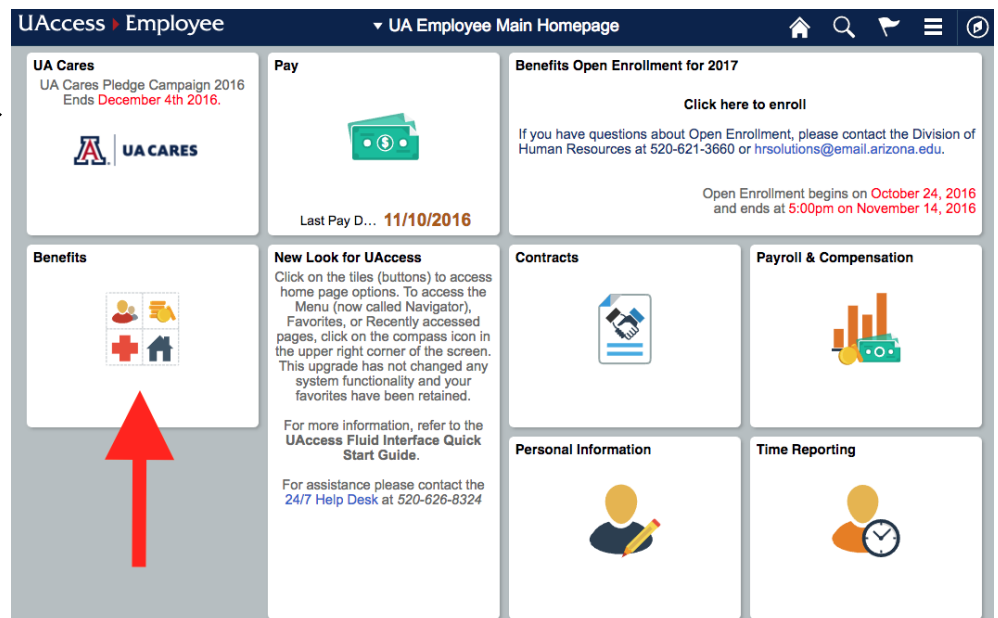


How to Find Your Alternate Employee ID

Your Alternate Employee ID is a 9-digit number you use in place of your Social Security Number for health insurance purposes. To find your Alternate Employee ID:

1. Go to UAccess Employee / Manager Self Service at uaccess.arizona.edu
2. On the UA Employee Main Home Page, click on the **Benefits** tile.
3. Click on the **Benefits Summary** tab. Your Alternate Employee ID will appear on the right immediately above your benefit elections.

UA Employee Main Home Page > Benefits Tile (tiles may appear in a different order, depending on your screen customization)



UAccess > Employee UA Employee Main Homepage

UA Cares: UA Cares Pledge Campaign 2016 Ends December 4th 2016

Pay: Last Pay D... 11/10/2016

Benefits Open Enrollment for 2017: Click here to enroll. Open Enrollment begins on October 24, 2016 and ends at 5:00pm on November 14, 2016

Benefits: (Highlighted with red arrow)

New Look for UAccess: Click on the tiles (buttons) to access home page options. To access the Menu (now called Navigator), Favorites, or Recently accessed pages, click on the compass icon in the upper right corner of the screen. This upgrade has not changed any system functionality and your favorites have been retained. For more information, refer to the UAccess Fluid Interface Quick Start Guide. For assistance please contact the 24/7 Help Desk at 520-626-8324

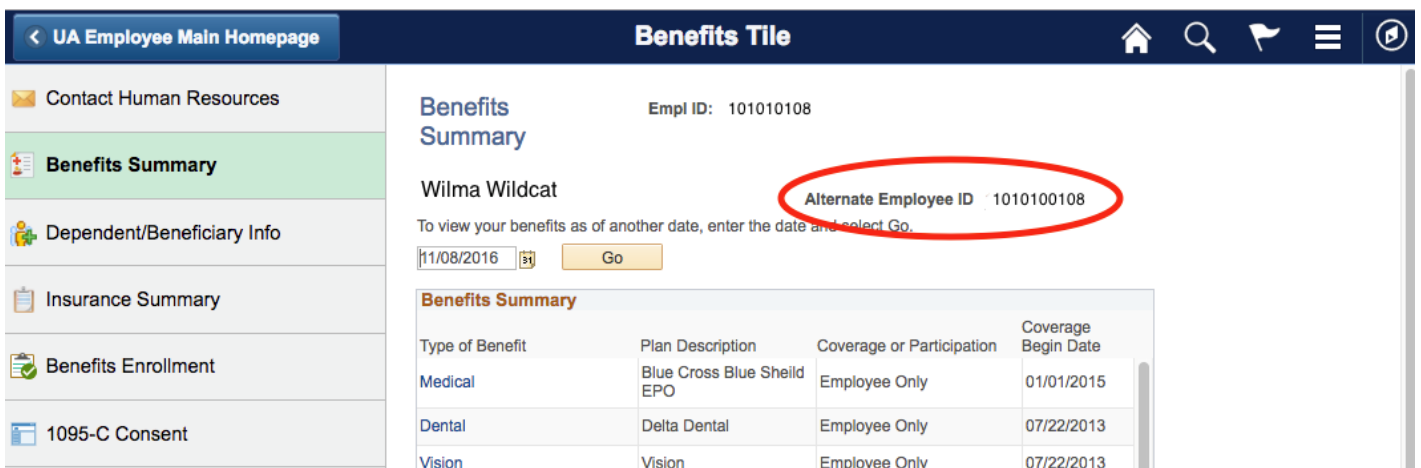
Contracts

Payroll & Compensation

Personal Information

Time Reporting

Benefits Summary Page



UA Employee Main Homepage Benefits Tile

Contact Human Resources

Benefits Summary

Dependent/Beneficiary Info

Insurance Summary

Benefits Enrollment

1095-C Consent

Benefits Summary Empl ID: 101010108

Wilma Wildcat

Alternate Employee ID 1010100108

To view your benefits as of another date, enter the date and select Go.

11/08/2016 Go

Type of Benefit	Plan Description	Coverage or Participation	Coverage Begin Date
Medical	Blue Cross Blue Shield EPO	Employee Only	01/01/2015
Dental	Delta Dental	Employee Only	07/22/2013
Vision	Vision	Employee Only	07/22/2013